

THE PROFESSIONAL BOARD FOR PSYCHOLOGY
HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA
EVALUATION AND CLASSIFICATION OF A PSYCHOLOGICAL TEST
FORM

Classification of psychological tests

Person(s) applying for the evaluation and classification of a test that measures a psychological construct must apply in writing to the Board and provide the following information on Form C as well as a technical psychological test manual that includes:

The name of the psychological test			
The name of a psychological test developer or names of psychological test developers and distributors			
Test Developer	Test Distributor	Psychologists	
The purpose of the psychological test			
The content domain/construct(s) tapped by the test which provides an indication whether or not it measures a psychological construct			

<p>The context in which the psychological test will be used (e.g., occupational or career assessment / screening of normal/dysfunctional behaviour) and the purposes for which the results can be used (e.g., decision-making, describing behaviour)</p>	
<p>An indication of whether the psychological test is administered in a group context or to individual persons</p>	
<p>The nature of administration – standardised, dynamic or interactive, computer-based or paper-based</p>	
<p>The nature of the scoring, namely, objective, non-objective, or computerised scoring</p>	
<p>The detailed process followed to develop or adapt the psychological test</p>	

<p>Detailed qualitative and statistical psychological test review information that the item content of the psychological test is appropriate for the cultural and language groups for whom the psychological test is intended</p>	
<p>Where different language versions of the psychological test have been developed to ensure that it can be administered to members of the language and cultural groups for whom the psychological test is intended, the translation process as well as empirical evidence regarding the equivalence of the language versions must be provided</p>	
<p>The time period during which the standardisation and psychometric data were gathered</p>	
<p>The psychometric properties of the psychological test. A description of the statistical and qualitative review techniques must be provided. The following psychometric aspects must be reported on: findings related to the validity and reliability of the psychological test; the results of item analyses and investigations into item and psychological test bias; and the psychometric properties of the psychological test for all the groups that comprise the intended target population of the psychological test</p>	

The nature of the norm group(s), how norms were generated, and the table(s) of norms, where appropriate	
The nature of the psychological test interpretation, namely, straightforward (cut-points) or computer-generated interpretation, minor decision-making, high-level decision-making or psychological expertise required for interpretation	
The complexity of feedback and reporting; namely, structured or semi-structured reporting, whether high-level integrative skills and expertise will be required in reporting	
The rationale for and nature of specific training required in using the psychological test, where necessary	

In addition to submitting Form C as well as the test manual, the following needs to be submitted by test developers or distributors.

Two copies of the psychological test material and manuals.

- Where the psychological test is computerised, access must be provided for the test reviewers to view the psychological test on a computer/online.
- In the latter instance, a hard copy of the psychological test manual(s) must nonetheless be provided.

Submit a certificate to the effect that the psychological test material and manual has been edited by language editors.

Propose a classification category.

Pay an evaluation fee determined by the Board.

Fees are payable to council