

**HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA**

**PROFESSIONAL BOARD FOR MEDICAL TECHNOLOGY**

**GUIDELINES FOR REGISTRATION**

**FOREIGN QUALIFIED MEDICAL TECHNOLOGISTS/ BSc GRADUATES**

These guidelines are intended to assist applicants who wish to register with the Professional Board for Medical Technology as Medical Technologists.

The following steps should be followed by the applicant:

Step 1: Apply to the Professional Board by submitting a duly completed application (see Appendix A below) form and all the required supportive documents.

Step 2: The application must be accompanied by a non-refundable application fee of:

Medical Technologist (foreign qualified)	R 3000.00
Bsc graduates (RSA qualification)	R 2000.00

Step 3: The application will be submitted to the Education Committee of the Professional Board for consideration.

Step 4: If approved, the applicant may be required to sit for the Board examination conducted by the Professional Board.

Step: After passing the board examination the results must accompany the application submitted by the applicant for processing the registration.

Requirements to be met by applicants

**1. Professional Studies**

1.1 An applicant must hold a qualification equivalent to the recognised South African National Diploma in Biomedical Technology or Bachelor of Health Sciences in Medical Laboratory Science qualification.

1.2 The minimum period of education must correspond with the education required from candidates qualifying in South Africa.

**2. Practical Training/Professional Experience**

An applicant for registration must also submit official documentary evidence of having completed full-time practical training and/or professional experience.

**3. Applications: Foreign Qualified Practitioners**

The following documents (Together with translations thereof in English) must be submitted to the Professional Board at the address provided in (5) below:

3.1 the attached application form, duly completed;

3.2 copies of all degree/diploma certificates or similar academic qualifications certified only by **an attorney** in his capacity as **notary public** and bearing the official stamp;

3.3 original transcripts of record issued by your training institution indicating course content of each qualification referred to in 3.2 above (copies of original documents will only be accepted if duly certified as outlined in 3.2 above);

- 3.4 a certificate of status issued by the **Registrar Academic of a University of Technology offering the National Diploma in Biomedical Technology or the BHSc Medical Laboratory Science in South Africa** as per the attached Appendix B – see below.
- 3.5 in the case of supporting evidence regarding experience and appointments held, such documents must specify the exact nature and extent of work performed and the periods during which the appointments were held (see also 2 above). All documentary evidence should be in the original; if this is not possible, duly certified copies (by notary public) of documents may be submitted;
- 3.6 a **work permit and an offer of employment** in South Africa;
- 3.7 a **recent certificate of status**, indicating that candidate is in good standing in country of origin, issued by the foreign registration authority where applicant is currently registered.
- 3.8 a copy of a valid Passport or Identity Document as proof of current citizenship, duly certified by a notary public as indicated above.
- 3.9 **Original letter of endorsement** in support of the application for registration issued by the Foreign Workforce Management Program (FWMP) of the National Department of Health. Applications should be directed to Ms Ina Human, FWMP, Room 1004, South Tower, Civitas Building, Cnr Thabo Sehume and Struben Streets, PRETORIA CBD. Private Bag X 828, PRETORIA, 0001, RSA. Tel: +27-(0) 12-395 8687 Fax to mail: 086 529 5301 (Annexure A)
- 3.10 TOEFL or IELTS English proficiency certificate (for practitioners from Non-English speaking countries)
- 3.11 A South African Qualifications Authority (SAQA) certificate.

#### 4. **Applications: Science Graduates**

**Science graduates** from universities are required to submit similar documentary evidence referred to in paragraph 3.4. above and may be required to meet further training requirements as outlined in 5 below which could include the final examination of the Board.

#### 5. **Further requirements**

The Professional Board at present requires a foreign-qualified medical technologist upon recognition by the Professional Board of such training to complete **further training as a student medical technologist** for a **minimum period of twelve months** in a laboratory which has been **accredited** by the Professional Board for the training of medical technologists in South Africa and to successfully complete the **final examination** of the Professional Board conducted by the Society of Medical Laboratory Technologists of South Africa.

#### 6. **Address/Enquiries**

Duly compiled applications or written enquiries may be sent to:

The Professional Board for Medical Technology  
 Health Professions Council of South Africa  
 P O Box 205  
**PRETORIA**  
 0001

(Applications should be marked for the attention of the Professional Board Manager: Professional Board of Medical Technology).

#### 7. **No application will be considered without all requested documentation being submitted.**

#### 8. **Applications for registration are submitted to the Education Committee of the Professional Board for consideration on a regular basis. Please note that all applications have to be considered by the Education Committee of the Professional Board and that no exceptions to the rule could be made by the Manager or Chairperson of the Professional Board.**

**APPLICATION FOR REGISTRATION AS A:** .....

Category: .....

1. Title: (Dr/Mr/Mrs/Miss): ..... Surname: .....

2. First name(s): .....

3. Date of birth: ..... Birth Place: .....

4. Postal address: .....

Email Address: .....

Tel. (Work): .....(Home/ Cell):.....

Present employer: .....

5. Position/appointment held: .....

**6. Qualifications**

Name of Degree/Diploma	University/Training Institution where degree/qualification was obtained	From		To	
		Month	Year	Month	Year

**7. Practical Training** (Completed concurrent with or after completion of professional training)

Name of Institution	Category in which training was completed	From		To	
		Month	Year	Month	Year

**8. Professional Experience** (In chronological order)

Name of institution	Nature of appointment held	Full-time/ part-time	From	To	Total period in months	Enclosed documentary evidence marked A, B, etc

9. Any other relevant facts which the applicant wishes to bring to the attention of the Professional Board:

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I accept that my application may be delayed should I fail to submit all the relevant documentation or to provide the relevant information.

Signature: ..... Date: .....

**(Refer to paragraph 3 and 4 of the guidelines for documentation to be attached to this application.)**

<b>Documents received</b>	<b>Yes</b>	<b>No</b>
Certificate of Status issued by South African University of Technology		
Copies of all degree/diploma certificates		
Transcripts of record - Curricula		
Work permit		
Offer of employment in South Africa		
Advertisement in which the post was advertised in South Africa		
Certificate of status (good standing) issued by foreign registration authority		
Proof of current citizenship		

## CERTIFICATE OF STATUS FOREIGN QUALIFICATIONS AND SOUTH AFRICAN QUALIFICATIONS

It is hereby certified that  
the qualification / additional qualification and / or subjects

\_\_\_\_\_ (name of qualification/additional qualification/subject)

Obtained by \_\_\_\_\_  
(name and identity number of learner)

at \_\_\_\_\_  
(name of institution which awarded the qualification)

in \_\_\_\_\_  
(country in which qualification was awarded)

1). Meets the requirements of the ND Biomedical Technology in the following subjects:

ND Subject	Subject / experience credited (i.e. more than 80% of the relevant syllabus)
Anatomy & Physiology I	
Calculations and Statistics	
Chemistry I	
Introduction to Medical Technology	
Physics I	
Biochemistry II	
Immunology I	
Pathophysiology II	
Cellular Pathology I	
Cellular Pathology II	
Cellular Pathology III	
Chemical Pathology I	
Chemical Pathology II	
Chemical Pathology III	
Microbiology I	
Microbiology II	
Microbiology III	
Blood Transfusion Technology	
Haematology II	
Haematology III	
Laboratory Practice III	

and / or

Does not meet the requirements of the ND Biomedical Technology with regard to the following subjects:

ND Subject

2). Meets / does not meet (delete whichever is not applicable) the requirement of the curriculum for the National Diploma in Biomedical Technology in that **more than 80%** of the clinical subjects in the curriculum have been covered.

The above decision was ratified at the Senate / Senex / Council meeting

held on \_\_\_\_\_



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Signature of Registrar Academic

Name (Please Print) .....

Name and Address of South African University of Technology and Contact Person at the University:

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**(Supporting documents to be attached: Certified copies of all qualifications)**