

**Professional Board for Speech  
Language Hearing Professions**

**Guidelines for the Summary of Clinical  
Learning for Registration with the HPCSA**

**Speech Language Therapy**

**January 2018**

## **Guidelines for the summary of clinical learning for registration with HPCSA**

These guidelines are provided for institutions to reflect the clinical learning opportunities offered to the students over the period of 4 years across the scope of the profession in accordance with the regulations.

1. Regulations relating to the scope of the profession for Speech, Language and Hearing Therapy.
2. Regulations relating to the undergraduate curricula and professional examinations in Speech, Language and Hearing Therapy.

Students must be provided with clinical learning opportunities across the scope of the profession sufficient for competent and independent practice upon graduation. Adherence with the HPCSA requirements is a pre-requisite for registration to practice. There should be a minimum of 375hrs of hands-on clinical practice and 25hrs of observation.

The documentation submitted must be an accurate record that could be verified at any time as per the Board's request as well as during the HPCSA accreditation site visit. It is expected that professional and ethical conduct will be adhered to, to ensure the integrity of the process.

Furthermore, these documents are subject to verification and follow up investigations. Specifically, there should be no alterations on the document unless these are signed and co-signed by the student, supervisor and HOD.

### **Student Responsibilities**

- Expected to maintain accurate detailed records of their clinical learning that must be available for review during the HPCSA site visit for accreditation.
- Ensure verification and endorsement by supervisor on a regular basis
- Accurately summarize the data to meet HPCSA requirements, and have these signed off by the higher education institution.

### **Academic Programme Responsibilities**

- Ensure and monitor adequate clinical learning opportunities across the scope of practice.
- Regularly review, verify and sign student documentation including the summary record

### **Head of Department's Responsibilities**

- Ensure accurate and verified student records before submission to HPCSA
- Ensure that student clinical training records adhere with HPCSA regulations and are reflective of competence to practice across the scope of the profession.

**Professional Board's Responsibilities:**

- Annually review evidence of student clinical learning across the scope of the profession
- Provide feedback to the institution and to the HPCSA regarding registration of students.
- The Board will follow HPCSA processes in addressing any disputes.

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