

HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA

PROFESSIONAL BOARD FOR RADIOGRAPHY AND CLINICAL TECHNOLOGY

**NOMINATION OF EVALUATORS FOR THE EVALUATION OF
EDUCATION AND TRAINING**

Nomination of possible evaluators should be submitted to the Board as per the template and guidelines reflected below.

DISCIPLINE		DR		KT
TITLE, INITIALS AND SURNAME				
POSTAL ADDRESS				
TEL				
FAX				
E-MAIL ADDRESS				
RELEVANT EXPERIENCE				

Nomination submitted by	
Signature:	Date:
Name (Please Print)	

I hereby agree to my nomination as evaluator for the evaluation of education and training institutions	
Signature:	Date:
Name (Please Print)	

SELECTION CRITERIA FOR THE APPOINTMENT OF SUITABLY QUALIFIED EVALUATORS TO ASSIST WITH THE EVALUATION OF EDUCATION AND TRAINING INSTITUTIONS

Criteria in terms of knowledge and experience:

- A broad range of clinical experience, including exposure to a range of levels of care, the public and the private sectors, as well as various fields of practice.
- A working knowledge of education and training, with particular reference to the policies that govern higher education in SA.
- A working knowledge of quality assurance processes and relevant health and safety legislation.
- Experience as examiner of final year students.
- Evidence of staying up to date with developments in the profession (e.g. conference attendance, workshops, short courses).
- Experience as external examiner.

The following criteria will be strictly adhered to:

- Registration with the HPCSA.
- Experience of student training at any level.

Criteria for consideration regarding the pool of evaluators

The evaluators in the pool must jointly represent a broad range of geographical areas throughout South Africa, a range of educational institutions, both the private and public sector, and be demographically representative.

Criteria for consideration regarding evaluation event

The combination of evaluators appointed for each evaluation collectively -

- will have relevant range of experience, to account for the entire spectrum of practise,
- will have demographic and geographic representation,
- the convenor will have conducted at least one prior evaluation, and
- evaluators have not assessed a specific training institution for a consecutive evaluation.

Nominations sought from

- Higher education institutions
- Professional organisations
- National Forum (per profession)
- Professional Board

Nomination process

Nominations for evaluators will be invited at the inauguration of a new Board. Additional nominations might be called if necessary.

Nominations should be accompanied by a resume reflecting:

- How the criteria have been met.
- All affiliations with other Higher Education Institutions e.g. previous and current employment; external examiner status; current and previous registration for study.
- Any potential conflict of interest relating to participation in the accreditation process of any Institution.

The Education Committee of the Professional Board will -

- Consider all nominations submitted
- review all supporting documentation and criteria;
- select and appoint individuals as evaluators;
- inform individuals of their selection/appointment and
- inform individuals of their roles and responsibilities as an evaluator through the Board Secretariat.

Nominated individuals must confirm (in writing) that they would be available to be included in the pool of evaluators.

UPDATE: 2017-05-19