

**DEFINITION OF AND CRITERIA FOR THE RECOGNITION OF TEACHING UNITS
AND SATELLITE TEACHING UNITS FOR THE PURPOSE OF SUBSPECIALITY
EDUCATION AND TRAINING IN MEDICINE**

11/8/1/1

DEFINITION The Board recognises as a teaching unit or a satellite teaching unit, any such single unit or units in subspecialties recognised for subspeciality education and training which a university with a Faculty of Medicine/Health Sciences utilises for the purpose of its post-specialist education and training programme in a recognised subspeciality, subject to such unit(s) complying with Board's requirements.

- CRITERIA**
1. The name of the unit, clearly defined in terms of the subspecialities recognised by the Board in terms of the Regulations relating to Specialities and Subspecialities in Medicine and Dentistry must be submitted for approval to the Board by the university concerned, with submission by the university's Faculty of Medicine/Health Sciences of the necessary details pertaining to the human resources, physical facilities and equipment of that unit and its programme of education and training.
 2. Education and training in a recognised satellite teaching unit shall be for a period not exceeding twelve (12) months.
 3. Every teaching unit to be recognised, shall have a nominated person registered in the relevant subspeciality who shall head that unit.
 4. For each teaching unit, the Faculty of Medicine/Health Sciences shall specify the Academic Head of the subspeciality concerned and, should the Academic Head and he head of the teaching unit to be recognised not be the same person, provide details of their line function responsibilities in relation to each other and in the execution of the education and training programme.
 5. Every trainee (Senior Registrar) in a subspeciality shall be jointly appointed by the university and the health authority in an approved full-time or part-time post (for the Board's purposes identified as that of Senior Registrar) and shall be educated and trained in the relevant unit or units under the control of the Academic Head of the subspeciality.
 6. The clinical duty load of Senior Registrars shall be confined to the field of the subspeciality concerned and must be arranged, according to the needs of the subspeciality by the head of the teaching unit to ensure adequate clinical exposure, opportunities for study, subject discussions and the undertaking of investigations/research.
 7. The necessary facilities such as suitable equipment, laboratories, literature and other clinical and administrative support services must be available.
 8. Both trainer and Senior Registrars in a subspeciality must be integrated with the entire post-specialist academic programme of the Faculty.
 9. Continued recognition as a teaching unit or satellite teaching unit shall be subject to inspections to be carried out as may be deemed necessary by the Board and submission of satisfactory reports.

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| e. | Total number of Senior Registrars to be educated and trained in the Unit: | Full-time: Part-time: (Please note: the Ratio is to be 1:2 (one subspecialist per two Senior Registrar)) |
| 5. | Full name and registered qualification(s) of the Academic/Head of the Subspeciality: | |
| 6. | Full name and registered qualification(s) of Head of Unit (Please attach curriculum vitae): | |
| 7. | Will both the trainers and trainees (Senior Registrars) in the subspeciality be linked to the University's Faculty and in what way: | |
| 8. | Attach a copy of the education and training programme to be followed. | |
| 9. | Provide the following details of the Teaching Unit in question (Please specify or attach, where applicable): | |
| a. | Number of beds: | |
| b. | Number of inpatients: | per month |
| c. | Number of outpatients: | per month |
| d. | Details of the patient profile which the Unit manages | |
| e. | Details of available physical facilities and equipment to execute patient care and the education and training programme in the specified Unit | |
| f. | Details of available auxiliary facilities/services which are available to the Unit | |
| g. | Details of past/present/future research activities in which the Unit was/is involved | |
| 10. | Has approval been obtained from the Health Authority and the University concerned for the proposed teaching status of the Teaching Unit in question | Yes <input type="checkbox"/> No <input type="checkbox"/> |

We, the undersigned, certify that this University's Faculty of Medicine/Health Sciences has the necessary capacity for education and training in the relevant subspecialty, enjoys full access to the Teaching Unit and that the Faculty undertakes to ensure that the Teaching Unit referred to herein shall fully meet the Board's requirements for education and training in the subspecialty.

SIGNATURES

| DESIGNATION | NAME AND SURNAME | SIGNATURE | DATE |
|---|------------------|-----------|------|
| Academic Head of Subspecialty | | | |
| Dean: Faculty of Medicine/Health Sciences | | | |
| Medical Superintendent/Head of Institution | | | |
| Head of Teaching Unit/Satellite Teaching Unit | | | |
| Institution stamp | | | |
| Place | | | |

MEDICAL AND DENTAL PROFESSIONS BOARD

**PROFESSIONAL ESTABLISHMENT OF TEACHING UNIT OR SATELLITE TEACHING UNIT:
SUBSPECIALISTS EMPLOYED IN SUBSPECIALITY: DETAILS**

1. Name of University:
2. Name of Hospital:
3. Name of Subspeciality:
4. FULL-TIME subspecialists employed by the Teaching Unit on day of application:

| Name | | Reg No in terms of the Act | Rank/ Subspeciality | Post No | Date Employed |
|------|--|----------------------------|---------------------|---------|---------------|
| 4.1 | | MP | | | |
| 4.2 | | MP | | | |
| 4.3 | | MP | | | |
| 4.4 | | MP | | | |
| 4.5 | | MP | | | |
| 4.6 | | MP | | | |
| 4.7 | | MP | | | |
| 4.8 | | MP | | | |
| 4.9 | | MP | | | |
| 4.10 | | MP | | | |
| 4.11 | | MP | | | |
| 4.12 | | MP | | | |

5. PART-TIME subspecialists employed by the said Teaching Unit on day of application

| | Name | Reg No in terms of the Act | Rank/Sub-speciality | Post No | Date Employed | No of Sessions per week |
|------|------|----------------------------|---------------------|---------|---------------|-------------------------|
| 5.1 | | MP | | | | |
| 5.2 | | MP | | | | |
| 5.3 | | MP | | | | |
| 5.4 | | MP | | | | |
| 5.5 | | MP | | | | |
| 5.6 | | MP | | | | |
| 5.7 | | MP | | | | |
| 5.8 | | MP | | | | |
| 5.9 | | MP | | | | |
| 5.10 | | MP | | | | |
| 5.11 | | MP | | | | |
| 5.12 | | MP | | | | |
| 5.13 | | MP | | | | |
| 5.14 | | MP | | | | |