



TENDER DOCUMENT: HPCSA 05/2021

REQUEST FOR PROPOSAL FOR STORAGE AREA NETWORK (SAN), BACKUP AND REPLICATION SOLUTION FOR A PERIOD THREE (3) YEARS.

ON BEHALF OF THE HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA

Situated at: 553 Madiba Street, Arcadia, Pretoria

**Deadline for tender submission: 21 September 2021 at 12H00
(South African Standard Time)**

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1. PART 1 – GENERAL TENDER INFORMATION

TENDER ADVERTISED	20 August 2021
TENDER CLOSING DATE/TIME	21 September 2021 (12h00 – Local SA Time)
BRIEFING SESSION / SITE VISIT	31 August 2021 @ 10H00 Via Microsoft Teams
VENUE FOR BRIEFING SESSION / SITE VISIT	Microsoft Teams - <i>The onus is on the bidders to email the above contact person by no later than 10h00 on 30 August 2021 to receive an invite with the link to join.</i>
TENDER BOX & ADDRESS	Tender Box, Reception Area HPCSA Main Building 553 Madiba Street Arcadia, Pretoria 0001 If the tender offer is too large to fit into the above-mentioned box or the box is full, please enquire at the reception.
HPCSA TENDER REPRESENTATIVES	Ms. Livhuwani Makhanthisa email: Tenders@hpcsa.co.za
TENDER FEE:	N/A.
OPENING OF TENDERS: PLACE TIME	HPCSA Main Building, 553 Madiba Street 21 September 2021 @ 12:00
PREFERENCE SYSTEM (Preferential Procurement Regulations, 2017)	80/20

2. PART 2 - DETAILS OF TENDERER

2.1 Type of Entity (Please tick one box)

- Individual / Sole Proprietor
 Close Corporation
 Company
- Partnership or Joint Venture or Consortium
 Trust
 1. Other:

2.2 Required Details (Please provide applicable details in full):

Name of Company / Close Corporation or Partnership / Joint Venture / Consortium or Individual /Sole Proprietor	
Trading as (if different from above)	
Company / Close Corporation registration number (if applicable)	
Postal address	Postal Code _____
Physical address (Chosen domicilium citandi et executandi)	Postal Code _____
Contact details of the person duly authorised to represent the tenderer	Name: Mr/Ms _____ (Name & Surname) Telephone:(____) _____ Fax:(____) _____ Cellular Telephone: _____ E-mail address: _____
Income tax number	
VAT registration number	
SARS Tax Compliance Status PIN	

3. PART 3 – FORM OF OFFER AND ACCEPTANCE

TENDER NO: HPCSA 05/2021 STORAGE AREA NETWORK (SAN), BACKUP AND REPLICATION SOLUTION

PART A (TO BE FILLED IN BY TENDERER):

Required Details (Please provide applicable details in full):

Name of Tendering Entity* (“the tenderer”)	
Trading as (if different from above)	

AND WHO IS represented herein by:(full names of signatory) _____

duly authorised to act on behalf of the tenderer in his capacity as: (title/ designation) _____

HEREBY AGREES THAT by signing the *Form of Offer and Acceptance*, the tenderer:

- 4. confirms that it has examined the documents listed in the Index (including Schedules and Annexures) and has accepted all the Conditions of Tender;
- 5. confirms that it has received and incorporated any and all notices issued to tenderers issued by the HPCSA;
- 6. confirms that it has satisfied itself as to the correctness and validity of the tender offer; that the price(s) and rate(s) offered cover all the goods and/or services specified in the tender documents; that the price(s) and rate(s) cover all its obligations and accepts that any mistakes regarding price(s), rate(s) and calculations will be at its own risk;
- 7. offers to supply all or any of the goods and/or render all or any of the services described in the tender document to the HPCSA in accordance with the:
 - a. terms and conditions stipulated in this tender document;
 - b. specifications stipulated in this tender document; and
- 8. accepts full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on it in terms of the Contract.

Signature(s)

Print name(s):
On behalf of the tenderer (duly authorised)

Date

FORM OF OFFER AND ACCEPTANCE (continued)

TENDER NO: HPCSA 05/2021 STORAGE AREA NETWORK (SAN), BACKUP AND REPLICATION SOLUTION

PART B (TO BE FILLED IN BY THE HPCSA)

By signing this *Form of Offer and Acceptance* the HPCSA (also referred to as the 'Purchaser'):

1. accepts the offer submitted by **(DETAILS OF SUCCESSFUL TENDERER, ALSO REFERRED TO AS THE "SUPPLIER")** _____, thereby concluding a contract with the supplier for a contract period from date of commencement of contract not exceeding 60 months;
2. undertakes to make payment for the goods/services delivered in accordance with the terms and conditions of the Contract.

SIGNED AT _____ ON THIS THE _____ DAY OF _____ 20____
(PLACE) (DD) (MM) (YY)

Signature(s) and stamp of
Executive Director or his/ her delegated authority

Print name(s):
(duly authorised in terms of the
System of Delegations as approved
by Council)

Schedule of Deviations

Notes:

- a) The extent of deviations from the tender documents issued by the HPCSA before the tender closing date is limited to those permitted in terms of the conditions of tender.
- b) A tenderer's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.
- c) Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents and which it is agreed by the Parties becomes an obligation of the contract shall also be recorded here.
- d) Any change or addition to the tender documents arising from the above agreements and recorded here, shall also be incorporated into the final draft of the Contract.

a) Subject
Details
.....
.....
.....

b) Subject
Details
.....
.....
.....

c) Subject
Details
.....
.....
.....

d) Subject
Details
.....
.....
.....

By the duly authorized representatives signing this agreement, the HPCSA and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to this tender document and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the HPCSA during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

4. PART 4 - ADMINISTRATIVE INFORMATION

4.1 Purpose

HPCSA would like to invite prospective service providers for providing, installing, configuring, and supporting a Storage Area Network, Backup and Replication solution. Our objectives include improving our existing IT infrastructure services through enhanced business performance, business continuity management, enhanced accessibility, and greater flexibility:

- Allow for seamless integration of HPCSA Hybrid IT infrastructure of SAN, Virtual environment, Switches, Backup and replication solution.
- Develop SAN, Switches, Virtual, Backup and replication backup strategy and procedure aligned with the new solution.
- Optimize the Hybrid Solution in terms of time, space, and minimal disruption to the production environment.
- Ensure quick restoration of Business Continuity services in case of Disaster.
- Ensure Availability of HPCSA Hybrid IT infrastructure solution and services.
- Provide reliability, flexibility, scalability, and usability to last for 36-60 months, without any “fork-lift” replacements to the entire system or in part; and

4.2 HPCSA Terms & Conditions of the Tender

The HPCSA reserves the right without furnishing any reasons whatsoever, to cancel, withdraw or re-advertise, or to award or not to award this service/tender(s).

The HPCSA reserves the right not to accept the lowest tender or any tender, in part or in whole.

Successful applicants will be required to enter into service level agreements with the HPCSA in addition to contractual obligations.

Tenders should be submitted in a sealed package marked, “**HPCSA 05/2021**”

Bidders are required to provide both hard and electronic copies of their bid submission/ regarding Envelope 1 – “Technical Proposal”, bidders must provide original proposal plus three hard (3) copies or three (3) USBs. The sealed envelope must be placed in the tender box at the Main Reception area of the HPCSA Building, 553 Madiba Street, Arcadia, 0002, South Africa.

Note: This Tendering Process will use a two-envelope system i.e. Bidders must submit the Administrative Requirements (Mandatory) and functional proposal in one envelope (together with relevant copies) and pricing and preference points proposals in a separate

envelope (together with the relevant copies). The response must be clearly indexed as stipulated. BOTH ENVELOPES MUST BE CLEARLY MARKED.

No tender received by telegram, mail, e-mail or facsimile will be considered.

Where a tender is not submitted at the time of the tender closing, such a tender will not be assessed.

The HPCSA is entitled to amend any tender condition, validity period and specification of such a tender before the closing date. All tenderers, to whom the tender documents have been issued, will be advised in writing of such amendment or of extensions, promptly.

4.3 Confidentiality

Both parties shall keep all information obtained by them in the context of the Contract confidential and shall not divulge it without the written approval of the other party.

4.4 Retention of Tenders

All tenders submitted shall become the property of the HPCSA. The HPCSA will make all reasonable efforts to maintain tenders in confidence. Proprietary information should be identified in each tender.

4.5 Cancellation and re-invitation of bids

The decision to cancel a bid will be published in the same media in which the original bid invitation was advertised.

4.6 Vendor Communications

During the tendering period, communications between vendors and the HPCSA will only be in writing through email for any queries and questions. All communications, correspondence, documentation, manuals, tenders, presentations, demonstrations etc., must be in English. All questions concerning the Tender must refer to the Tender page number, section number and paragraph number. All questions and correspondence must only be directed to the authorised HPCSA Tender Representatives, listed in PART 1 of the tender.

4.7 Prime Service Provider Relationship

The HPCSA intends to contract only with an identified vendor known as the Prime Service Provider when the Tender is issued. Subcontracting assignments will be allowed. The subcontractors should adhere to the same requirements as set out for the Prime Service Provider. In the event of a subcontracting arrangement, the Prime Service Provider assumes all responsibility for delivery, installation, maintenance, and any support service including documentation that is supplied by the subcontractor.

4.8 Response Validity Period

Tender responses will be valid for a period of 90 days after the closing date.

4.9 Pricing Section

These guidelines are to assist you in submitting pricing data.

Provide a summary description of your standard estimating methods bearing the following in mind:

- Prices based on currencies other than the South African Rand, the exchange rate utilised, and the date of the exchange rate must be clearly indicated.
- Prices are to be inclusive of all applicable tax. An indication of those prices to which tax does not apply is also required.
- Price must be fixed and inclusive of the three yearly increases.

Requirement	Description	Unit Cost	Total price
Installation, Configure and Commissioning	Installation, Setup and Commissioning, of the Data centre IT infrastructure of SAN, Virtual environment (VMware & OVM), Switches, Backup and replication solution.	R	
Hybrid Infrastructure appliances/Equipment & devices	SAN, Virtual environment (VMware & OVM), Switches, Backup, Brocade, and replication solution, Tape library, LTO 9/10, SAN backup.	R	
VMware, OVM Software, SAN Blade Chassis software	The software solution must feature the following: Manage SAN, Blade solution (Redundancy & RAID setup for physical & virtual environment) on, Brocade switches, Blade Solution, and Switches	R	

Backup and replication Software	The software solution must feature the following: <ul style="list-style-type: none"> • Disk to Disk, • Backup to Disk, • Replicate to Cloud 	R	
Replication Solution	Asynchronous Replication to the Cloud/) with the Storage Capacity of 50TB.	R	
Maintenance and Support. (third level)	3-Years Warranty, Maintenance, and support (16hrs per month accumulative if not utilised), on both software and hardware.	Year 1 = R	
		Year 2 = R	
		Year 3 = R	
End point Protection (server and Desktop (Modern)	Endpoint telemetry, Security analytics, Threat hunting, MITRE ATT&CK mapping, Response capabilities, Extended capabilities (e.g., integration with leading SIEMs, firewalls, and other cybersecurity tools) Disk encryption	R	
(Certification x 3)	Skill transfer to HPCSA Administrators	R	
	Subtotal		
	Vat @ 15%	R	
	TOTAL	R	

5. PART 5 – TERMS OF REFERENCE (SPECIFICATION)

5.1 Background

The Health Professions Council of South Africa (HPCSA) is a statutory body established under the Health Professions Act 56 of 1974 and is mandated to regulate the health professions in the Republic of South Africa and functions through 12 Professional Boards operating under its auspices. The Professional Boards control the professions falling within their ambit under the overarching coordination and guidance of the HPCSA and are responsible for:

- Setting standards for the Education, training and registration and practice of all health professions registered under the Act;
- Fostering compliance with the standards set;
- Ensure ongoing continuing professional development by practitioners; and
- Investigate complaints lodged against practitioners registered under the Act.

5.2 Current HPCSA Data Centre

HPCSA has a hybrid infrastructure of services that are on premise and hosted Microsoft platform in form of 0365.

The Server room infrastructure:

- 6 X Hitachi CB500 Server Blade technology (Processors Xeon E5-2690v3 2.6GHz 12C and 128 GB of memory) as physical hardware platform, further optimized by using VMware and OVM virtualization technology platform.
- Dell PowerEdge R730xd Rack Server with 42TB capacity (Backup Device)
- Storage Area Network (SAN) VSP-G400 Hitachi solution with 120TB of Raw Capacity and 80TB of Usable capacity.
- 2x Brocade switch 300 8Gb 24 ports switch 16 active ports per switch (SAN & Server Interface)
- 50 Virtual Machines servers (80% VMware/20%OVM)
- Backup Appliance - PowerEdge R720xd
- Tape Library PowerVault TL4000
- Backup Exec 2014(Central administrator server), Capacity Edition 7TB
- LTO 7 tapes

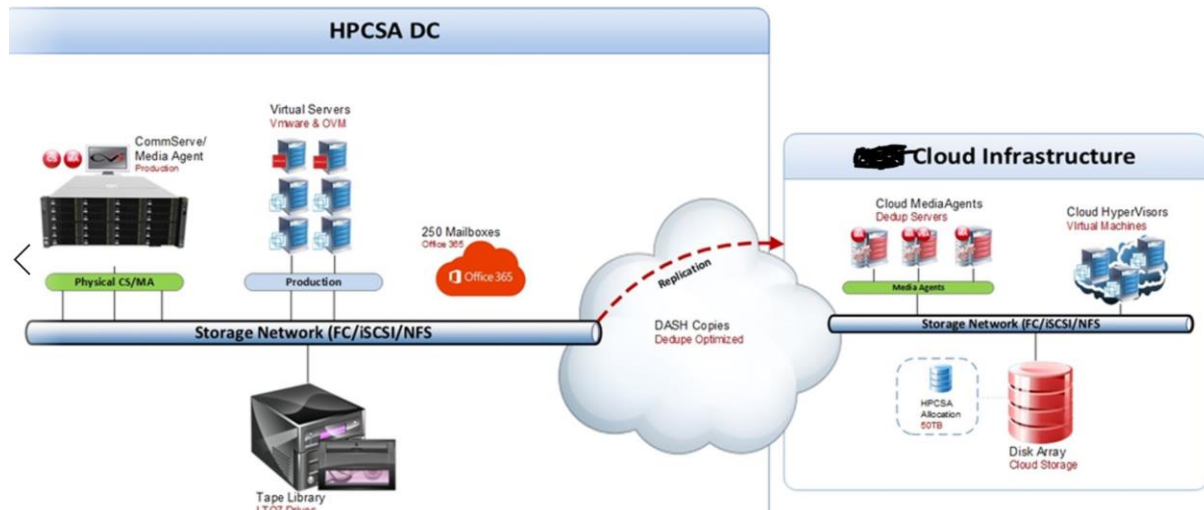
5.2.1 Backup and Replication infrastructure

Hardware Infrastructure

Device	Item	Product	Quantity	Configuration Requirement		
Server	Commserve /Media Agent	Huawei 5288 V3	1	Physical Server		
				Commserve/Media Agent		
				Memory	128GB	
				CPU/Cores	20 CPU cores	
				OS	Windows 2016	
				Local Storage		
				Volume 1	600 GB	SAS: OS+Binaries
				Volume 2	1.5 TB	SSD: DDB
				Volume 3	1.5 TB	SSD: Index Cache
				Volume 4	176 TB RAW Capacity	NL SAS
				Connectivity	2x10Gbit	
	2x1Gbit					
	2x 8Gbit (Tape Out)					
Device	Item	Product	Quantity	Configuration Requirement		
Library	Robotic Library	Dell PowerVault TL4000	1	Tape Library		
				Slots	48	
				Drives	4 x LTO 7 Tape Drives	
				Connectivity	FC	
				Tapes and Labels	40	

Commvault Software

Item	Description
SB-mSIM-A-A	Commvault Foundation E-mail Protection & Archive - Per Mailbox, Solution Set, Perpetual, Tier A (0-1,000)
SB-cSIM-V-AF-10	Commvault VM Backup & Recovery Advanced - Per VM (10 Pack), Solution Set, Perpetual
CN-ABR-CLT	Commvault Application Level Backup & Recovery - Per Client, Solution Set, Perpetual
CN-SS-UNL	Commvault Solution Set Data Unlimited Expansion PROMO – Per Commcell, Solution Set, Perpetual
S-PREM-23	Notification of software updates, product fixes and related enhancements. 24 hour access to the CommVault Technical Assistance Center (including holidays). Quarterly reports. 36 months



5.2.2 Replication Solution

- 50 TB cloud hosting
- Encryption, compression and data security
- Provision of production VM-host to Replication host
- Fail over capabilities – in event of a disaster, able to spin up replicated VM in the replicated host -host until the production VM-host is repaired
- Full or partial site failover conducted at least twice annually or as frequently as required
- Software should provide
 - Monitoring capabilities
 - Reporting
- Test recovery, backup restore functionality, and all other major aspect required to ensure solution is complete, stable, and completely functional.
- Non-disruptive replication
- Proposed solution must be burstable/scalable should growth arise

5.3 Scope of work

- Allow for seamless integration of HPCSA Hybrid IT infrastructure of SAN, Virtual environment, Switches, Backup, and replication solution.
- Develop SAN, Switches, Virtual, Backup and replication backup strategy and procedure aligned with the new solution.
- Optimize the Hybrid Solution in terms of time, space, and minimal disruption to the production environment.
- Configure Redundance (RAID) and failover on all Solution levels SAN, SAN, Switches, Blade Chassis, Tape library. Cloud and Backups
- The console/centralized management system that host the physical backup, Cloud backups, archive and replication devices must work, install, deploy, on any edition of Microsoft Windows Server 2016 and Above
- Ensure quick restoration of Business Continuity services in case of Disaster.
- Ensure Availability of HPCSA Hybrid IT infrastructure solution and services.
- Provide reliability, flexibility, scalability, and usability to last for 36-60 months, without any “fork-lift” replacements to the entire system or in part; and
- Management solution, Dashboard, & Central Management Console Software for SAN, Switches, Blade Chassis, Tapes library. Cloud and Backups
- Software capable to perform onsite backup and replication to Cloud.
- A snapshot technology compatible with VMware, OVM, Windows OS, Azure platform and perform replication of the last replicated snapshot
- Backup software solution deployed and configured for easy of monitoring, fault finding and performance optimisation.
- Azure VM backups and Virtual firewall configuration on the backup and Replication Site/platform
- Software must work and interoperate with the following file systems, RMAN,VMDK,OVM,SQL,NTFS,Microsoft SharePoint
 - Support the copy of backup data directly from backup media to backup media over the Local Area Network (LAN) and the Wide Area Network (WAN) including
 - Disk to tape
 - Disk to Disk
 - Tape to disk
 - Disk -cloud(Replication)
- The Hybrid solution must be software and hardware compatible to accommodate all virtual, physical and software's.
- Configuration on Networking both physical, virtual, switches, cloud and replication protocols and ports for overall solution.
- Reduce network bandwidth impact when copying data over Local Area Network (LAN) and the Wide Area Network (WAN), solution must be capable of deduplication at the source machine site and at the remote target site

5.3.1 Maintenance and Support, Licensing

- All equipment and software must have at least 3 years support and maintenance contract.
- Provide all required software and hardware licenses for Hybrid Solution devices for 3 years

5.3.2 Operational support

The service provider will be required to:

- Be available for 3rd line support in the event of technical issues.
- Transfer skills to onsite HPCSA support team during implementation
- Ensure implemented SAN, Brocade, Switches, Blade Chassis, Virtual environment, Backup and replication solution is maintained at a minimum of 98% uptime with quick equipment replacement if still under warranty.
- All supplied equipment must have minimum of 3-year warranty up to lifetime warranty where possible.

5.3.3 Training

- Provide professional training (Certification), and on the job training/skill transfer to HPCSA system engineers .
- The training should cover the following but not limited to -, reconfigure systems, add new systems, and all other core functions of solution according to requirements outlined in this RFP and how to create reports.

5.3.4 Follow-up and final sign off

- Final technical follow up to ensure systems are functioning according to specification and policy requirements.
- Final sign off with stakeholders that project has been completed according to project outline.

5.3.5 Accreditation

The service provider should have most updated Gold and / or Silver Competencies in their proposed backup and Replication solution.

5.3.6 General expectations

The appointed service provider must ensure the following:

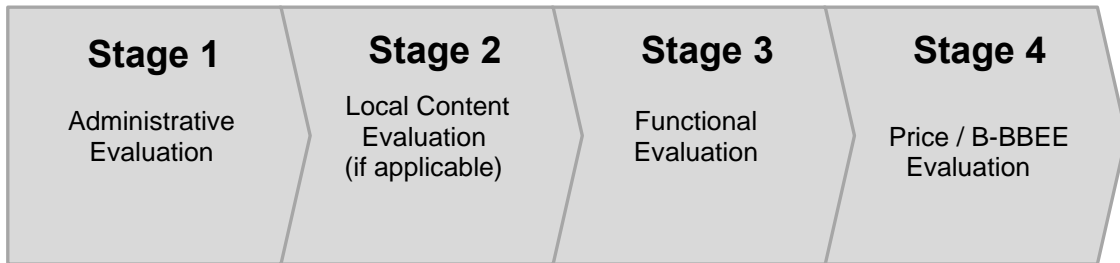
- Delivery of a positive end-user experience.
- Accommodate business dynamic and changes – scalability is essential in response to business changes and the network must be flexible enough to respond to any business changes.
- Highly secure and reliable backup solution and replication solution

5.4 Duration of contract

The Service Provider would be required to enter into a service level agreement for a period of three (3) years.

6. PART 6 - EVALUATION PROCESS

- This tender will be evaluated in accordance with the Preferential Procurement Regulations of 2017. The HPCSA will use a staged approach to evaluate the bids. The requirements of any given stage must be complied with prior to progression to the next stage. The HPCSA reserves the right to disqualify bidders without requesting any outstanding document/information.
- The stages are outlined in the diagram below and further detailed in the paragraphs that follow.



6.1 Stage 1: Administrative Evaluation

During this stage of the evaluation the bidders will be evaluated on whether or not they comply with the following:

- Complied with all the conditions of tender; and
- Submitted all mandatory documentation required;

A bidder who fails to comply with all the criteria below will be disqualified at this stage and will not be considered any further

The required mandatory administrative documentation includes the following:

Mandatory Document	Checklist
Duly completed HPCSA supplier declaration form (Certified by Commissioner of Oath) Annexure A	
Company Registration Certificates	
If applicable; a Joint Venture agreement (certified)	
A Company Profile	
Bidder's three (3) years audited financial statement or proof from the Financial Institution/ bank, not older than thirty (30) days, that the company has the financial stability to successfully execute the contract.	
Proof that the bidder's tax affairs are in order with SARS (e.g., Valid Tax Clearance Certificate/ Valid Status Pin number document)	
SBD4 – Declaration of Interest see Annexure B	
SBD8 – Declaration of bidders past Supply Chain Management Practices Annexure C	
SBD9 – Declaration of Independent Bid Determination Annexure D	

6.2 Stage 2: Local Content

Local Content is not applicable for this Tender.

6.3 Stage 3: Functional Evaluation

Bidders who qualified for the previous stage(s) of the Evaluation will then be evaluated in terms of the functional requirements.

Stage 3A – Mandatory Functional Requirements.

A bidder will be disqualified if it does not comply with **ALL** the mandatory functional requirements.

The mandatory functional requirements are outlined in the table below:

Section/Requirement	Comply Yes/No	Reference Page/ Paragraph Response	Describe how requirement is met. Please include relevant documentation or narrative to support statements.
General System Specifications			
<ul style="list-style-type: none"> - Service providers should at least have combined (5) years’ experience in conducting similar required services. Data Centre (5), Backup (5) & Replication (5). provide page no. referencing, 			
<ul style="list-style-type: none"> - List contactable references for each Data Centre, Backup & Replication. projects were undertaken and successfully implemented. State the following: <ul style="list-style-type: none"> ✓ Name of the client. ✓ Contact Details. ✓ Dates when work performed; and ✓ The value of the contract. 			
<p>OEM Certification. Certification for installations of proposed Data centre, backup, and replication solution.</p>			

Stage 3B Scoring Criteria.

All bidders who met all the mandatory functional requirements will now be evaluated further on functionality. A *minimum score of 70 points out of 100* will be required to pass the Functional Evaluation stage

The HPCSA will analyse and assess functional capability. The bidder should demonstrate the following:

FUNCTIONAL EVALUATION CRITERIA			MINIMUM POINT	MAX POINTS						
CRITERIA										
<p>Company Experience:</p> <ul style="list-style-type: none"> - Service providers should at least have combined (5) years' experience in conducting similar required services. – proof should be in a form of reference letters 			15	45						
			15							
			15							
<table border="1"> <tr> <td>Data Centre</td> <td>Backup</td> <td>Replication</td> </tr> <tr> <td>15</td> <td>15</td> <td>15</td> </tr> </table>			Data Centre	Backup	Replication	15	15	15		
Data Centre	Backup	Replication								
15	15	15								
<p>Reference letters:</p> <ul style="list-style-type: none"> - Provide contactable reference letters for each, Data Centre, Backup & Replication projects were undertaken and successfully implemented. Data Centre 			15	45						
<p style="text-align: center;">Backup</p>			15							
<p style="text-align: center;">Replication</p>			15							
<table border="1"> <tr> <td>1 Letter</td> <td>2 – 3 Letters</td> <td>Above 3 Letters</td> </tr> <tr> <td>5</td> <td>10</td> <td>15</td> </tr> </table>			1 Letter	2 – 3 Letters	Above 3 Letters	5	10	15		
1 Letter	2 – 3 Letters	Above 3 Letters								
5	10	15								
<p>Original Equipment Manufacturer (OEM) Certification, Certification for installations of proposed Data centre, backup, and replication solution.</p>			10	10						

All bids that qualify for this stage of the evaluation process are considered acceptable bids/tenders and will then be evaluated on Price and B-BBEE.

6.4 Stage 4: Price and B-BBEE

Only bidders that passed the Functional Evaluation stage will be evaluated on price and preference (B-BBEE). The 80/20 preference point system will be applicable for this tender. The qualifying bids are evaluated in terms of 80/20 preference points systems, where 80 points must be used for price only and the 20 are used for B-BBEE as per PPPFA.

Preference Scores

A bidder will only be awarded points for preference, provided:

- The bidder has completed and signed the Preference Points Claim Form (SBD 6.1 **Annexure E**);
- The bidder:
 7. Submitted a valid B-BBEE status level certificate issued by a SANAS accredited B-BBEE agency; or
 8. Submitted an affidavit stating the B-BBEE status level in the case of an EME and QSE;
 9. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
 10. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such B-BBEE scorecard is prepared for each and every separate bid.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a tenderer for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system) For procurement, up to R50 million
1	20
2	18
3	14
4	12
5	8

6	6
7	4
8	2
Non-compliant contributor	0

80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

PART - 8 HPCSA CONTRACT Template (Attached separately)

ANNEXURE A



SUPPLIER DECLARATION FORM

Health Professions Council of South Africa

This form must be completed and submitted with TENDER:

**Health Professions Council of South Africa
P O Box 205
PRETORIA
0001**

**553 Madiba (previously known as Vermeulen) Street
Arcadia
PRETORIA
0007**

Please complete the form fully and use a black pen. Illegible or incomplete forms will be rejected.

Direct enquiries to Procurement Officer

Email: Tenders@hpcsa.co.za

**PLEASE KEEP COPIES OF REGISTRATION FORM AND ALL DOCUMENTATION SUBMITTED FOR
YOUR RECORDS AS NO COPIES WILL BE MADE BY THE COUNCIL**

First name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Surname

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Identification number

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Capacity

D	P	M	R	O
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M F (sex)

--	--

HDI status

H	W	D

First name

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Surname

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Identification number

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Capacity

D	P	M	R	O
---	---	---	---	---

M F (sex)

--	--

HDI status

H	W	D

Certification of correctness of information supplied in this document

1. The information supplied is correct.
2. All copies of relevant information are attached.

Personal information in block letters

Name

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Surname

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Telephone

Capacity

On behalf of the (supplier's Name)

Signed and sworn to before me at _____ on this the _____ day of 2021 by the Deponent, who has acknowledged that he / she knows and that understands the contents of this Affidavit, that it is true and correct to the best of his /her knowledge and that he /she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

Signature: Applicant on behalf of supplier

Signature: Commissioner of Oath

Commissioner of Oath Official Stamp

SUPPLIER QUESTIONNAIRE

In assessing the company's tender, the HPCSA tender committee will consider the information provided as outlined in all the sections of this tender document.

ANNEXURE B. SERVICES		
1.	Where are your offices located?	
2.	Number of years in business?	
3.	Are you involved in any community development programmes – if yes, please give details	
4.	Are you prepared to negotiate on price?	
5.	Do you accept payment <i>via</i> EFT?	
6.	Acceptance of the practise that the HPCSA will pay within an agreed time frame (30 Days term) as per the agreed price with the successful bidder upon receipt of a valid tax invoice	

QUESTIONNAIRE COMPLETED BY:

NAME:

SIGNATURE:

DATE:

COMPANY STAMP

ANNEXURE B SBD 4

(Attached separately)

ANNEXURE C SBD 8

(Attached separately)

ANNEXURE D SBD 9

(Attached separately)

ANNEXURE E SBD 6.1

(Attached separately)