



TARIFF STRUCTURE FOR THE HPCSA

<u>ITEMS</u>	<u>DETAILS</u>	<u>FEES</u>	<u>DISBURSEMENTS</u>
1.	Taking instructions	R1800.00	
2.	HOURLY RATE:		
	2.1. Attorney		
	2.1.1. Director	R1800.00	
	2.1.2. Senior Associate	R1800.00	
	2.1.3. Junior Associate/ Professional Assistant	R1800.00	
	2.2. Candidate Attorney	R324.00	
3.	DRAWING:		
	3.1. Normal documents, i.e. letters/ emails	R105.50	
	3.2. Necessary document, i.e. affidavits, opinions PER 250 WORDS WHICH WILL CONSTITUTE A PAGE OR PART THEREOF	R263.00	
4.	ATTENDANCE & PERUSAL: Per page PER 250 WORDS WHICH WILL CONSTITUTE A PAGE OR PART THEREOF	R53.00	
5.	SORTING, ARRANGING AND PAGINATION HOURLY RATE:		
	5.1. Attorney	R1800.00	
	5.2. Candidate Attorney	R324.00	
6.	CALLS:		
	6.1. Normal call	R105.50	
	6.2. Tele-consultation call, hourly rates referred to at item 2 will apply		
	6.3. Attorney		
	6.3.1. Director	R1800.00	
	6.3.2. Senior Associate	R1800.00	
	6.3.3. Junior Associate/ Professional Assistant	R1800.00	
	6.4. Candidate Attorney	R324.00	
7.	COPIES:		
	Per Page		R3.50
8.	FAXES/ EMAILS:		
	Per Page		R3.50
9.	INSPECTIONS IN SITU:		
	9.1. Attorney		
	9.1.1. Director	R1800.00	
	9.1.2. Senior Associate	R1800.00	
	9.1.3. Junior Associate/ Professional Assistant	R1800.00	
	9.2. Candidate Attorney	R324.00	
10.	RESEARCH:		
	10.1. Attorney		
	10.1.1. Director	R1800.00	

	10.1.2. Senior Associate	R1800.00	
	10.1.3. Junior Associate/Professional Assistant	R1800.00	
	10.2. Candidate Attorney LIMITED TO 5 HOURS OR LESS DEPENDING ON THE COMPLICATION OF THE MATTER COUNSEL AND ATTORNEY MAY NOT RESEARCH ON THE SAME ASPECT	R324.00	
11.	PRE-TRIAL CONFERENCE:		
	11.1. Attorney		
	11.1.1. Director	R1800.00	
	11.1.2. Senior Associate	R1800.00	
	11.1.3. Junior Associate/ Professional Assistant	R1800.00	
	11.2. Candidate Attorney PREPARATION FOR PRE-TRIAL LIMITED TO A MAXIMUM OF 3 HOURS	R324.00	
12.	TRAVELLING TIME & EXPENSES:		
	12. Hourly rate in respect of all of the undermentioned	R526.00	
	12.1. Attorney	R526.00	
	12.1.1. Director	R526.00	
	12.1.2. Senior Associate	R566.00	
	12.1.3. Junior Associate/ Professional Assistant	R526.00	
	12.2. Candidate Attorney	R162.00	
	TRAVELLING TIME BE ALLOWED AT HALF A RATE OF R1052.00 R324.00		
	12.3. A Kilometres (1km)		R3.50
	12.4. Travelling time and expenses may only be chargeable if outside the radius of 14km		
13.	PREPARATION FOR TRIAL HOURLY RATE:		
	13.1. Attorney		
	13.1.1. Director	R1800.00	
	13.1.2. Senior Associate	R1800.00	
	13.1.3. Junior Associate/ Professional Assistant	R1800.00	
	13.2. Candidate Attorney SUBJECT TO A MAXIMUM OF 5 HOURS	R324.00	
14.	COURT APPEARANCE HOURLY RATE:		
	14.1. Attorney		
	14.1.1. Director	R1800.00	
	14.1.2. Senior Associate	R1800.00	
	14.1.3. Junior Associate/ Professional Assistant	R1800.00	

	14.2. 13.2. Candidate Attorney SUBJECT TO A MAXIMUM OF 10 HOURS PER DAY ALL INCLUSIVE OF APPEARANCE AND CONSULTATION - WHERE COUNSEL IS NOT EMPLOYED, IF COUNSEL IS EMPLOYED, WILL BE LIMITED TO THE ACTUAL HOURS SPENT AT COURT		
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15.	BRIEFING OF COUNSEL:		
	15.1. Senior Counsel	see tariff	
	15.2. Junior Counsel	for counsel	
	15.3. Settling of necessary documents drawn by panelist		
	15.3.1. Senior Counsel	see tariff	
	15.3.2. Junior Counsel ATTORNEY WILL DRAW THE NECESSARY DOCUMENTS AND COUNSEL WILL CHARGE SETTLING THEREOF	for counsel	
16.	CALCULATION OF FEES ALLOWED AND/OR PENALTIES:		
	16.1. Before close of pleadings	100%	
	16.2. After close of pleadings, but before discovery is due in terms of the court rules	90%	
	16.3. After discovery, but before notice of set down is received	80%	
	16.4. After notice of set down, but before trial	70%	
17.	COUNSEL TARIFF OF FEES ALLOWED FOR COUNSEL:		
	17.1. DAY FEE		
	17.1.1. Counsel with 0-3 years		R9000.00
	17.1.2. Counsel with 3-5 years		R11000.00
	17.1.3. Counsel with 5-10 years		R13000.00
	17.1.4. Counsel with 10+ years		R15000.00
	17.1.5. Senior Counsel		R18000.00
	17.2. HOURLY PREPARATION		
	17.2.1. Counsel with 0-3 years		R900.00
	17.2.2. Counsel with 3-5 years		R1100.00
	17.2.3. Counsel with 5-10 years		R1300.00
	17.2.4. Counsel with 10+ years		R1500.00
	17.2.5. Senior Counsel		R1800.00
	17.3. POSTPONEMENT		
	17.3.1. Counsel with 0-3 years		R900.00
	17.3.2. Counsel with 3-5 years		R1100.00
	17.3.3. Counsel with 5-10 years		R1300.00
	17.3.4. Counsel with 10+ years		R1500.00
17.4. ATTENDING MAKING SETTLEMENT AN ORDER OF COURT			
17.4.1. Counsel with 0-3 years		R900.00	
17.4.2. Counsel with 3-5 years		R1100.00	
17.4.3. Counsel with 5-10 years		R1300.00	
17.4.4. Counsel with 10+ years		R1500.00	

	<p>17.5. WHERE A MATTER IS POSTPONED OR SETTLED BEFORE TRIAL DATE, COUSEL WILL BE ENTITLED TO A PORTION OF THE NORMAL DAY FEE FOR THE FIRSST DAY OF THE TRIAL ON THE FOLLOWING BASIS:</p> <p>17.5.1. If the matter is settled or postponed not more than 3 (three) days prior to date of hearing: 90% of the normal day fee</p>		
	17.5.2. If the matter is settled or postponed more than 3 (three), but less than 10 (ten) days prior to date of hearing: 60% of the normal day fee		
	17.5.3. If the matter is settled or postponed more than 6 (six), but less than 10 (ten) days prior to date of hearing: 40% of the normal day fee		
	17.5.4. If the matter is settled or postponed more than 10(ten) days prior to date of hearing: Nil		
	17.6. SETTLING OF NECESSARY DOCUMENTS		
	17.6.1. Counsel with 0-3 years		R450.00
	17.6.2. Counsel with 3-5 years		R550.00
	17.6.3. Counsel with 5-10 years		R650.00
	17.6.4. Counsel with 10+ years		R750.00
	17.6.5. Senior Counsel PER 250 WORDS WHICH WILL CONSTITUTE A PAGE OR PART THEREOF		R850.00
18.	VALUE ADDED TAX		
	Only VAT vendor Firms may charge VAT at 14%		