

P O Box 205 Pretoria,0001

Tel: +27 (12) 402 1828 Fax: +27 (12) 402 1828 Email: salomel@hpcsa.co.za Website: www.hpcsa.co.za

## REQUEST FOR QUOTATION (RFQ): BASEMENT RENOVATIONS IN THE MAIN BUILDING

| Name of Company  |  |
|--|--|
| RFQ number   | 15/2024/HPCSA  |
| Date of RFQ  | 06/02/2024   |
| Procurement<br>Officer's Name                                      | Salome Ledwaba   |
| Site Visit   | Compulsory 13 February 2024 @10h00   |
| Closing date   | 23/02/2024   |
| Closing time   | 16:30  |
| Job /Work specification  | Renovation project to be executed as per attached drawings and specifications.  Attached the following documents:  • Annexure A – Specification  • Annexure B (BOQ)  • Annexure C Drawings  • Annexure D Schedules  Compulsory Site Visit: 13 February 2024 @10h00  Venue: 553 Madiba Street  Arcadia Pretoria |
| Location:Office name/Department                                    | Procurement  |
| Preference Systems<br>(Preferential<br>Procurement<br>Regulations) | 80/20  |
| Terms and Conditions   | HPCSA General Conditions of Purchase will apply  |

## Documents Required

The following documents must be submitted with the quotation:

- A Valid Tax Clearance Certificate must be provided or Status Pin
- Valid BEE Certificate/ Affidavit
- Proof of registration on CSD (Central Supplier database)
- Letter of good standing
- CIDB 1GB or Higher
- 3x Reference/ Completion letters of similar work
- NHBRC Certificate
- Construction Programme
- Method statement
- Health and safety plan

Quotations must be valid for 30 OR 60 DAYS, when appointed; you will be allocated the Order Number for the supply of the goods/service. All the invoices will be paid within 30 days after delivery thereof as per Company policy.