

<b>Title of the document</b>	<b>TEMPLATE FOR REPORTS BY THE SUPERVISOR AND INTERN - CURATORS MANAGING IMPAIRED STUDENTS AND PRCATITIONERS</b>
<b>Responsible Officer</b>	Head of Division: Professional Practice
<b>Effective date of implementation</b>	01/02/2024
<b>Review date</b>	30/01/2024
<b>Review frequency</b>	3 years

The report from work supervisor and intern curator is critical in management of impairment. The health committee urges the supervisor or intern curator to provide a signed comprehensive report on official letter head, to ensure authenticity. At a minimum, the following information should be included on the report:

1. Personal identification details of the impaired/alleged impaired health practitioner or student (the patient), such as –
  - Name.
  - Surname.
  - HPCSA's registration or ID number.
  - Place of work.
  
2. Functioning of the practitioner in relation to -
  - Personal conduct.
  - Work currently performed.
  - Recent work accomplished and any highlights.
  - Professionally and work functioning.
  - Team cohesiveness.
  - Social/recreational.
  - Work adjustment.
  - Any notable changes.
  
3. Any available collateral information from other informants, such as family or colleagues or treating health practitioner.
  
4. Recommendations from workplace perspective.
  
5. Any other necessary information for the health committee's consideration.