

# APPLICATION FOR REGISTRATION OF AN ADDITIONAL QUALIFICATION OR CATEGORY

**NON COMPLIANT APPLICATION WILL BE REJECTED AND SENT BACK TO YOU!**

Please PRINT and return the ORIGINAL FORM to:

The Registrar, PO Box 205, Pretoria 0001 **by registered mail or courier for ease of tracking mail.**  
553 Madiba Street, Arcadia, Pretoria 0083

**A. PERSONAL PARTICULARS**

HPCSA Registration Number: \_\_\_\_\_

I, (Dr, Mr, Mrs, Miss) Surname: \_\_\_\_\_

Maiden name (if applicable): \_\_\_\_\_

First names: \_\_\_\_\_ Identity No.: \_\_\_\_\_

Postal address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Residential address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Tel (H): \_\_\_\_\_ (W): \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

\*Marital Status:  Married  Single  Divorced      Gender  M  F

\* Race:  African  Asian  Coloured  Indian  White      Country of Origin: \_\_\_\_\_

hereby apply to register the additional qualification .....  
and declare that I am the person referred to in the attached certificate or qualification referred to below.  
I also declare that I have never been convicted of any criminal offence or been debarred from practice by reason of unprofessional conduct in any country and that, to the best of my knowledge and belief, no proceedings involving or likely to involve a charge of offence or misconduct is pending against me in any country at present.

**SIGNATURE:** ..... **Date:** .....20

**B. THE FOLLOWING IS SUBMITTED IN SUPPORT OF MY APPLICATION:**

- |  |   |
|--|---|
|  | 1. Registration fee of <b>R315.00 applicable from 1 April 2024 to 31 March 2025</b> . Banking details as on the website ( <b>Registration number as deposit reference</b> )   |
|  | 2. A copy of my marriage certificate (should you wish to register in your married surname).   |
|  | 3. My original degree/diploma certificate (a copy will only be accepted if certified by an attorney in his/her capacity as <b>Notary Public</b> and bearing the official stamp.) Copies certified by a Commissioner of Oaths <b>will not be accepted</b> . OR |
|  | 4. Section C duly duly completed.   |

**ALTERATIONS TO THIS SECTION WILL NOT BE ACCEPTED**

**C. TO BE COMPLETED BY THE UNIVERSITY/UNIVERSITY OF TECHNOLOGY/COLLEGE**

Name of University/University of Technology/College: \_\_\_\_\_

It is hereby certified that \_\_\_\_\_ complied with all the requirements for the Degree/Diploma/Certificate \_\_\_\_\_ of this institution on \_\_\_\_\_ (day) \_\_\_\_\_ (month) \_\_\_\_\_ (year) and that this qualification will be conferred/issued at a graduation ceremony on \_\_\_\_\_ (day) \_\_\_\_\_ (month) \_\_\_\_\_ (year).

I consider him/her to be a competent and fit person to practice as a .....

WE RECOMMEND him/her for registration	<b>ORIGINAL OFFICIAL DATE STAMP OF INSTITUTION</b>
<b>SIGNATURE: RECTOR/DEAN/OPERATIONAL HEAD</b> _____	<b>DATE</b> _____
<b>SIGNATURE: REGISTRAR/PRINCIPAL</b> _____	<b>DATE</b> _____

\* Please complete for statistical purposes.

**NB: Please note that the Council, in the normal course of its duties, reserves the right to divulge information in your personal file to other parties.**

Updated/MM/ applicable from 1 April 2043 to 31 March 2025