

# CHECKLIST BY THE BOARD FOR EVALUATION OF DOCUMENTS SUBMITTED BY FOREIGN QUALIFIED APPLICANTS

Date:

Name of Applicant: \_\_\_\_\_

1. GENERAL

Item	Available.	Not available.
Proof of payment		

#### 2. SUPPORTING DOCUMENTS REQUIRED

Item	Submitted: Y or N	Acceptance Criteria	Acceptable (complete, accurate, legible etc.): Y or N
Completed Form 176 ODO		Complete and signed by applicant.	
Copies of all degree/diploma certificates or similar academic qualifications.		Certified by <u>an attorney in</u> his/her capacity as <u>notary</u> <u>public</u> and bearing the official stamp.	
Original transcripts of record issued by your educational institution indicating course content of each qualification		Certified by <u>an attorney in</u> his/her capacity as <u>notary</u> <u>public</u> and bearing the official stamp.	
Evidence of completion of practical training.			
<u>A certificate of Evaluation</u> issued by SAQA.			
A valid <u>Passport or Identity</u> <u>Document</u> as proof of current citizenship.		Certified by <u>an attorney in</u> his/her capacity as <u>notary</u> <u>public</u> and bearing the official stamp.	
A Certificate of Status (Certificate of Good Standing)		- Not older than 3 Months.	
<u>A letter of endorsement</u> by the <u>Foreign Workforce Management</u> <u>Programme (FWMP)</u>			
Evidence of competence in English e.g. TOEFL, GCE etc.			
CV with detailed work experience or employment history up to date, with references			

## 3. QUALIFICATION REQUIREMENTS

#### **3.1. BACHELOR OF OPTOMETRY**

Four years qualification?  $\mathbf{Y} \square$  or  $\mathbf{N} \square$  (tick the appropriate)

Describe the qualification period/ structure if you ticked No above:

Course	Course content and minimum skill requirements	I Course part of the Foreign qualification: Y or N	Content meets minimum requirements: Y or N	the SA

## 3.2. DIPLOMA IN OPTICAL DISPENSING

Three years qualification?  $\textbf{Y} \ \square$  or  $\textbf{N} \ \square$  (tick the appropriate)

Describe the qualification period/ structure if you ticked No above:

Course Required	Course content and minimum requirements	Course part of the Foreign qualification: Y or N	Content meets the minimum SA requirements: Y or N

# 4. RECOMMENDATION: (FOR OFFICIAL USE ONLY)

a) Applicant recommended to sit for a Board Exam	
b) Application rejected- applicant does not meet minimum requirements	
c) Referred back to applicant- Incomplete/more information required.	
<ul> <li>d) Application of origin not previously submitted or relatively unknown.</li> <li>Referred to Education, Training and Registration Committee for consideration.</li> </ul>	

#### Note: Supply details/reasons for b and c.

Comments by Evaluator:

Evaluated by: \_\_\_\_\_

Signature: _		
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Date: \_\_\_\_\_