

HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA
PROFESSIONAL BOARD FOR ENVIRONMENTAL HEALTH PRACTITIONERS
GUIDELINES FOR REGISTRATION
FOREIGN QUALIFIED ENVIRONMENTAL HEALTH PRACTITIONERS

Foreign qualified Environmental Health Practitioners meeting the minimum requirements of the Board pertaining to education and training are required to successfully complete an oral examination set by the Professional Board. The completion of this form is important for the examination panel to obtain adequate background information of the applicant. As soon as the completed form with supporting documentation is received and processed by the Board the applicant will be provided with the guidelines for the examination. This will enable the applicant to prepare for the examination to be conducted on a date to be determined by the Board.

1. Professional Studies

- 1.1 An applicant must hold a qualification equivalent to the recognised South African qualification.
- 1.2 The minimum period of education must correspond with the education required from candidates qualifying in South Africa.

2. Practical Training/Professional Experience

An applicant for registration must also submit official documentary evidence of having completed full-time practical training and/or professional experience.

3. Applications

The following documents must be submitted to the Professional Board at the address provided in (4) below:

- The attached application form duly completed
- Copies of all degree/diploma certificates or similar academic qualifications certified by an attorney in his capacity as notary public and bearing the official stamp. Copies certified only by a Commissioner of Oaths **will not be accepted.**
- Original transcripts of record issued by your educational institution indicating course content of each qualification referred to above (copies of original documents will only be accepted if duly certified as outlined above).
- A recent original Certificate of Status (Certificate of Good Standing), indicating that the applicant is in good standing, issued by the foreign registration authority where the applicant is currently registered which has been issued within the preceding three months.
- A copy of a valid Passport or Identity Document as proof of current citizenship, duly certified by a notary public as indicated above.
- A South African Qualifications Authority (SAQA) certificate.

- A letter of endorsement in support of the application for registration issued by the Foreign Workforce Management Programme (FWMP) of the National Department of Health (Form 176 DOH attached hereto for this purpose). Applications should be directed to The Programme Manager, FWMP, Room 1123, Fedlife Building, National Department of Health, Private Bag X828, Pretoria, 0001, RSA (Corner of Church and Prinsloo Streets).

4. **Submission of applications/Enquiries**

Duly compiled applications or written enquiries may be sent to:

The Registrar
HPCSA
P O Box 205
PRETORIA
0001

5. No application will be considered without all requested documentation being submitted.
6. Applications for registration are submitted to the Education Committee of the Professional Board for consideration at pre-scheduled meetings. A response on the outcome of an application can only be given after an Education Committee meeting has been held.

APPLICATION FOR REGISTRATION AS AN ENVIRONMENTAL HEALTH PRACTITIONER

PERSONAL INFORMATION

1. Title: (Dr/Mr/Mrs/Miss): Surname:
2. Maiden Name:
3. First name(s):
4. Date of birth: Place of birth:
5. Postal address:

 Postal code:
- Tel. (Work): (Home):
- E-mail address: Cell:
6. Present employer:
 Current Position/appointment:

7. Qualifications

Name of Degree/Diploma	University/Educational Institution where degree/qualification was obtained	From		To	
		Month	Year	Month	Year

8. Practical Training (Completed concurrent with or after completion of professional education)

Name of Institution	Category in which training was completed	From		To	
		Month	Year	Month	Year

9. Professional Experience (In chronological order)

Name of institution	Nature of appointment held	Full-time/part-time	From	To	Total period in months	Enclosed documentary evidence marked A, B, etc

10. Any other relevant facts / information which the applicant wishes to bring to the attention of the Professional Board:

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I accept that my application may be delayed should I fail to submit all the relevant documentation or to provide the relevant information.

Signature: Date:

FOR OFFICIAL USE

Documents received	Yes	No
Copies of all degree/diploma certificates		
Transcripts of record - Curricula		
Certificate of status issued by foreign registration authority		
Passport or Identity Document		
SAQA certificate		
Letter of endorsement - Foreign Workforce Management Programme		

05/07/2017